



ST. JOHN'S TEACHERS' TRAINING COLLEGE, KILIMAMBOGO
'PER ASPERA AD ASTRA'

P.O. BOX 8-01000, THIKA



CELL: 0703129273

WEBSITE: kilimambogottc.ac.ke

Email: st.johnsttc.kilimambogo@gmail.com

ADVERTISEMENT FOR VACANT POSITIONS.

Applications are invited from interested and qualified persons for the following vacant positions.

S/N	VACANCY /ADVERT NO.	POSITION	MINIMUM QUALIFICATION	NO.OF POSITION
1	KGO/ADM/IA/1/2024	INTERNAL AUDITOR	Bachelor's Degree in Commerce (Finance or Accounting), Business Administration, Economics, Or its equivalent CPA Finalist	1
2	KGO/ADM/L/2/2024	LIBRARIAN	Diploma in Library and Information Science or Equivalent Qualification from a recognized Institution.	1
3	KGO/ADM/AC/3/2024	ASSISTANT CATERESS	Certificate in Hospitality Management or in a relevant field from a recognized institution.	1
4	KGO/ADM/C/4/2024	CARPENTER	Certificate in woodwork and joinery from a recognized Institution.	1
5	KGO/ADM/P/5/2024	PLUMBER	Certificate in plumbing from a recognized Institution.	1
6	KGO/ADM/CK/6/2024	COOK	Kenya Certificate of Secondary Education	1
7	KGO/ADM/CL/2/2024	CLEANER	Kenya Certificate of Secondary Education	1

For more information on the vacancies please visit the College

WEBSITE: www.kilimambogottc.ac.ke

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Advert No. KGO/ADM/IA/1/2024 – INTERNAL AUDITOR – (1 POST)

Requirements for appointment.

- Bachelor's Degree in Commerce (Finance or Accounting), Business Administration, Economics, Mathematics, Statistics, Or its equivalent.
- CPA finalist.
- At least four years' experience.
- Registered with Institute Public Accountants (ICPAK) Kenya, Internal Auditors IIA (Kenya Chapter) and a member in good standing.
- Computer literacy.
- Knowledge of ERP.
- Proven knowledge of proven auditing standards, procedures, law and regulation.

Advert No. KGO/ADM/L/2/2024 – LIBRARIAN – (1 POST)

Requirements for appointment.

- Minimum qualification Diploma in Library and Information Science or Equivalent Qualification from a recognized Institution.
- At least three years' experience.
- Computer proficiency in using computer and library software

Advert No. KGO/ADM/AS/3/2024 – ASSISTANT CATERESS – (1 POST)

Requirements for appointment.

- Certificate in Hospitality Management or in a relevant field from a recognized institution.
- Experience from a recognized learning institution lasting not less than two (2) years plus.
- Valid health certificate from a Government hospital.

Advert No. KGO/ADM/C/4/2024 – CARPENTER – (1 POST)

Requirements for appointment.

- Certificate in woodwork and joinery from a recognized Institution
- At least two years' experience in the field.

Advert No. KGO/ADM/P/5/2024 – PLUMBER – (1 POST)

Requirements for appointment.

- Certificate in plumbing from a recognized Institution
- At least two years' experience in the same field.
- Soft Skills: Communication skills, Interpersonal skills, Organizational skills, Ability to work under pressure, Problem solving skills, Time Management Skills, Report writing.

ADVERT NO. KGO/ADM/CK/6/2024- COOK -(ONE) POST

Requirements for appointment.

- Kenya Certificate of Secondary Education
- More than 2 years' experience as a cook, preferably in learning institution.
- Valid health certificate from a Government hospital.
- Certificate in Catering or Certificate in food and Beverage will be an added advantage

ADVERT NO.KGO/ADM/CL/7/2024-CLEANER (ONE) POST

Requirements for appointment.

- Kenya Certificate of Secondary Education
- Experience as a cleaner, preferably in learning institution will be an added advantage.

ALL APPLICANTS MUST SUBMIT.

- Application letter, detailed CV, photocopies of relevant certificates and testimonials.
- All applicant must comply with Chapter Six of the Constitution.
- Clearly indicate the position you are applying for

St.Johns Teachers Training College- Kilimambogo is an equal opportunity employer and selects candidates on merit through fair and open competition from widest range of eligible candidates. Any attempts to directly or indirectly canvas shall lead to automatic disqualification

The institute does not use a recruitment agent nor charge any fee.

Application to reach the Institute on or before Friday 13th September, 2024 Addressed to:

THE CHIEF PRINCIPAL/SECRETARY BOM
ST. JOHN'S TEACHERS TRAINING COLLEGE, KILIMAMBOGO
P.O.BOX 8,01000, THIKA.

Only shortlisted candidate will be contacted. The Shortlisted candidates will be required to produce National ID, Originals Academic, Professional Certificates and Transcripts during the interview.